

VIRGINIA WESTERN COMMUNITY COLLEGE
ROC 244 Professional Seminar
Course Syllabus
Spring Semester 2026

Instructors:

Tillie Conner, MS, RT (R) (T)

Email: mconner@virginawestern.edu

Work: 540-857-6104

Office Location: The Fralin Center Room 219

Office Hours: Tuesdays 9am-12 & 1pm-4, Wednesdays 3-4pm

I will be glad to set up an appointment to meet with students at other times as needed.

Brenda Greenway, BS, RT (R) (T)

Email: bgreenway@virginawestern.edu

Work Phone: 540-857-6126

Office Location: The Fralin Center Room 222

Office Hours: Mondays 9-1pm, Tuesdays 1-4pm and Thursdays 1-4pm

I will be glad to set up an appointment to meet with students at other times as needed.

The Instructors will respond to any email sent by the student within 72 hours.

Course Policies:

- Attendance Policy

In order to get the most out of this class, attendance is required. If you attend via Zoom, you must do so with camera on.

- Grading:

Grading Format

A = 93 – 100

B = 85 – 92

C = 77-84

F = < 76

Method of Evaluation

1 . Homework

Missed Questions/SEAL tests/Check for Understanding	20%
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2 . 6 Mock Exams	50%
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3 . Final Mock Registry Exam	25%
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4 . Exam Prep Workbook	5%
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- Make-Up/Late-Work Policy:

Submit assignments ON TIME. As responsible learners, you need to manage your learning schedules and finish all assignments on time. Assignments submitted past the stated due date will be lowered one letter grade per day late. A grade of "0" will be given for any assignment not turned in.

TESTS MUST BE TAKEN ON TIME. Make-up tests will NOT be given unless the student can document an extraordinary circumstance that prevents the taking of the test within the available timeframe.

- **Penalties for Academic Honesty Violations:**
This course will follow the VWCC Academic and Conduct policy found in the online VWCC Student Handbook. If a student is found cheating on any assignment, test, or quiz a grade of “F” will be awarded.
- **Inclement Weather Schedule:**
In the event of a college closing or cancellation, the program will follow the Virginia Western inclement weather policy.
College inclement weather link: <http://www.virginiawestern.edu/about/inclementweather.php>
Students should try to take tests/exams before the deadline. In the case of inclement weather which closes the student learning center, the instructor will extend the deadline the number of days that the learning center was closed. In the case of extreme weather, the instructor will work with the student to make suitable arrangements.
- **Required Course Materials**
Levy, Leia. (2026). *Mosby's radiation therapy study guide and exam review. (2nd edition)* Elsevier Mosby. ISBN: 978-0-443-12592-8

Vann, A. M., Arazie, J., Sutton, M. (2010). *Radiation therapy essentials board preparation tool.* RadOnc Publications. ISBN: 978-0-615-41665-6

Nappi, Laura. (2017). *Comprehensive Review Guide For The Radiation Therapy Examination* ISBN-13: 978-1983881220

Nappi, Laura (2023) RadPro Academy-Go to radproacademy.com

Washington, Charles M., Dennis T. Leaver, and Megan Trad. *Principles and Practice of Radiation Therapy (5th edition)*. St. Louis, MO: Elsevier, 2020. ISBN 978-0-323-59695-4

ASRT 1 year student membership - Go to www.asrt.org and sign up for a student membership. (\$35)
- **Class Expectations**
 1. Students MUST activate and use the Virginia Western student email for all communication with the instructor. Any changes to course assignments, expectations, changes, etc. will be communicated through this account. You will need to check it on a regular basis.
 2. Complete all of the readings.
 3. Complete all assignments to the best of her/his ability. You need to finish all assignments because these are the ways to assess your own learning achievement and to help you to reach your personal learning goals.
- **AI Usage**
For the duration of this course, the use of Generative AI in assignments is strictly prohibited. Assignments are opportunities for personal growth, critical thinking, and applying your acquired knowledge. Your individual effort and creativity are essential in demonstrating your understanding of the course material. Dependence on AI undermines these objectives and compromises the integrity of the learning process. We appreciate your commitment to academic honesty.
- **Final Exam**
There is a comprehensive final exam scheduled during exam week.