

Virginia Western Community College
ACC 298
Seminar and Project in Accounting

Prerequisites

ACC 212 and ACC 124

Course Description

Requires completion of a project or research report related to the student's occupational objectives and a study of approaches to the selection and pursuit of career opportunities in the field.

Semester Credits: 3 Lecture Hours: Lab/Clinical/Internship Hours: 0**Required Materials*****Certified Bookkeeper Workbook Bundle, AIPB.***

1. Mastering Adjusting Entries,
2. Mastering Correction of Accounting Errors,
3. Mastering Payroll,
4. Mastering Depreciation,
5. Mastering Inventory,
6. Mastering Internal Controls and Fraud Prevention,

Course Outcomes**At the completion of this course, the student should be able to:**

- Understand and record adjusting entries.
- Understand and complete error correction journal entries.
- Apply federal payroll laws and prepare federal employment reporting forms.
- Create and maintain depreciation schedules.
- Use perpetual and periodic inventory systems as well as basic costing methods.
- Understand how to identify and prevent employee theft, check and credit card fraud and vendor scams.
- Prepare a professional resume and increase career readiness skills.

Topical Description

- 1. Adjusting Entries**
- 2. Correction of Accounting Errors**
- 3. Payroll**
- 4. Depreciation**
- 5. Inventory**
- 6. Internal Controls and Fraud Prevention**

Notes to Instructors

- At conclusion of this course, students are prepared to sit for the ***AIPB Certified Bookkeeper*** exam.