

Virginia Western Community College
ACC 298
Seminar and Project in Accounting

Prerequisites

ACC 212 and ACC 124

Course Description

Requires completion of a project or research report related to the student's occupational objectives and a study of approaches to the selection and pursuit of career opportunities in the field.

Semester Credits: 3 Lecture Hours: Lab/Clinical/Internship Hours: 0**Required Materials*****Certified Bookkeeper Workbook Bundle, AIPB.***

1. Mastering Adjusting Entries, 2007
2. Mastering Correction of Accounting Errors, 2007
3. Mastering Payroll, 2020
4. Mastering Depreciation, 2020
5. Mastering Inventory, 2007
6. Mastering Internal Controls and Fraud Prevention, 2007

Course Outcomes**At the completion of this course, the student should be able to:**

- Understand and record adjusting entries.
- Understand and complete error correction journal entries.
- Apply federal payroll laws and prepare federal employment reporting forms.
- Create and maintain depreciation schedules.
- Use perpetual and periodic inventory systems as well as basic costing methods.
- Understand how to identify and prevent employee theft, check and credit card fraud and vendor scams.
- Prepare a professional resume and increase career readiness skills.

Topical Description

- 1. Adjusting Entries**
- 2. Correction of Accounting Errors**
- 3. Payroll**
- 4. Depreciation**
- 5. Inventory**
- 6. Internal Controls and Fraud Prevention**

Notes to Instructors

- At conclusion of this course, students are prepared to sit for the ***AIPB Certified Bookkeeper*** exam.