

**Virginia Western Community College**  
**SDV 101**  
**Orientation to Business and Professional Services**

**Prerequisites**

None

**Course Description**

Introduces students to the skills that are necessary to achieve their academic goals, to services offered at the college and to the discipline in which they are enrolled. Covers topics such as services at the college including the learning resources center; counseling, and advising; listening, test taking, and study skills; and topical areas that are applicable to their particular discipline.

This course will assist students in establishing a connection with the college using a small group format to acquaint students with other students. The course introduces students to the academic, personal and social skills necessary to achieve their academic goals, to services offered at the college and to the discipline in which they are enrolled. It covers topics such as goal setting, academic advising, listening, discipline specific writing skills, information literacy, academic honesty and topical areas that are applicable to their particular discipline. Explores transfer options for achieving academic goals. Lecture 2 hours per week.

**Semester Credits: 2    Lecture Hours: 2    Lab Hours: 0**

**Required Materials****Textbook:**

Emotional Intelligence 2.0 by Bradberry and Greaves, ISBN: 9780974320625

**Other Required Materials:**

None

**Course Outcomes****At the completion of this course:****VWCC Required Outcomes:**

- **Budgeting and Financial Resource Management:** The student will be able to create and follow a basic budgeting process and understand the basics of resource management.
- **Academic Career Planning:** The student will be able to plan and structure an academic career plan that best suits their needs.

- **College Policies and Resources:** The student will be able to navigate the available VWCC resources and policies.
- **Academic Skills:** The student will identify the skills necessary to be successful in his/her academic program.
- **Life Management:** The student will demonstrate understanding of life management and help student borrowers understand how to manage their debt and repay their loans
- **Social/Interpersonal:** The student will demonstrate understanding of social interactions.
- **Wellness:** The student will demonstrate understanding of healthy life decisions

**Business and Professional Services Specific Outcomes:**

- The student will articulate potential careers based on their interests, values and abilities.
- The student will select or confirm their preferred program of study based on their career exploration.