

Virginia Western Community College
SDV 101
Orientation to Business and Professional Services

Prerequisites

None

Course Description

Introduces students to the skills that are necessary to achieve their academic goals, to services offered at the college and to the discipline in which they are enrolled. Covers topics such as services at the college including the learning resources center; counseling, and advising; listening, test taking, and study skills; and topical areas that are applicable to their particular discipline.

This course will assist students in establishing a connection with the college using a small group format to acquaint students with other students. The course introduces students to the academic, personal and social skills necessary to achieve their academic goals, to services offered at the college and to the discipline in which they are enrolled. It covers topics such as goal setting, academic advising, listening, discipline specific writing skills, information literacy, academic honesty and topical areas that are applicable to their particular discipline. Explores transfer options for achieving academic goals. Lecture 2 hours per week.

Semester Credits: 2 Lecture Hours: 2 Lab Hours: 0

Required Materials**Textbook:**

Emotional Intelligence 2.0 by Bradberry and Greaves, ISBN: 9780974320625

Other Required Materials:

None

Course Outcomes/Topical Description**At the completion of this course:****College Resources:**

- The student will be able to navigate the available VWCC resources and will complete the Havan Module for Title IX.

Academic Skills:

- The student will identify the skills necessary to be successful in his/her academic program.
- The student will differentiate between the requirements for success in high school and college.

Life Management:

- The student will demonstrate understanding of life management and complete a financial literacy project.

- The student will investigate strategies to help ensure a proper work/school/life balance.

Wellness:

- The student will demonstrate understanding of healthy life decisions.

Career Exploration and Development:

- The student will articulate 3 potential careers based on their interests, values and abilities.
- The student will select or confirm their preferred program of study based on their career exploration.
- The student will identify internship, job shadowing, and job placement opportunities offered through Hall and Associates Career Center.

Academic Planning:

- The student will develop an academic plan.
- The student will analyze available transfer programs and the requirements of four-year colleges and universities.
- The student will distinguish between A.S. and A.A.S programs.
- The student will select the appropriate curriculum and electives within that curriculum based on career goal(s).
- The student will identify all courses required for completion of selected program and understand both course and program pre-requisites

Social/Interpersonal:

- The student will demonstrate understanding of social interactions.
- The student will identify elements of effective communication.
- The student will develop strategies for effective teamwork.
- The student will understand how Emotional Intelligence (EQ) affects their ability to be successful.

Notes to Instructors

Instructors must assign Havan project.